

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 9-24-02-0426

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>LOT 1</b>					
1	4	bot	Thromborel 10 x 4 ml	_____	_____
2	4	bot	Citrol IE ml x 10	_____	_____
			Note: 1. Reagents must be compatible with our coagulation analyzer 2. Expiration date must be at least 18 months from delivery.	Sub-Total	_____
<b>LOT 2</b>					
1	250	tray	Redtop Vacutainer 4mL Glass	_____	_____
2	250	tray	Edta vacutainer 2ml glass	_____	_____
3	100	tray	Edta microtainer 0.5 ml	_____	_____
			Note: 1. Expiration date must be at least 18 months from delivery.	Sub-Total	_____
<b>LOT 3</b>					
1	6	box	Direct HDL 5pck/300 sld	_____	_____
2	1	box	Kit 25	_____	_____
3	2	box	ALT	_____	_____
4	5	box	Microtips 250/bx	_____	_____
5	10	box	Versa Tips 1000/box	_____	_____
6	3	box	Micro sample cups 4000/box	_____	_____
7	5	box	RT/CM Lamp	_____	_____
8	2	box	Mixing Array	_____	_____
9	1	box	Calibration Kit 25	_____	_____
10	3	box	Dessicant Packs 2 sets/box	_____	_____
11	5	box	Humidity Control Pack 2 sets/box	_____	_____
			Note: 1. Reagent must be compatible with our present analyzer used. 2. Expiration date must be at least 18 mos from delivery.	Sub-Total	_____
PURPOSE: For the use of San Carlos City Hospital.				TOTAL	_____

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount  
of Bid Security

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 9-24-02-0426 **DATE** : February 27, 2024

**PURPOSE:** FOR THE USE OF SAN CARLOS CITY HOSPITAL.

**OFFICE :** CITY HOSPITAL

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , March 19, 2024

**PLACE :** BAC Secretariat Office/CMO Extension Office

### AMOUNT OF CONTRACT

### BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	248,000.00	4,960.00
Lot 2	:	450,000.00	9,000.00
Lot 3	:	236,248.12	4,724.96

### **TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.) P 1,000.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
**BIDS & AWARDS COMMITTEE**